

Appeal for Admission

Please Print Legibly

Name: \_\_\_\_\_ CSU ID #: \_\_\_\_\_  
 Email: \_\_\_\_\_

Phone number to contact you: \_\_\_\_\_

Current Major:  Undeclared Business Interest  Other: \_\_\_\_\_

***The Appeals Committee grants appeals based on extenuating circumstances that prevented you from achieving one or more of the required admission criteria.*** Examples of extenuating circumstances may include, but are not limited to, a death of a close family member, a medical emergency that required extended hospitalization or an emotional/mental tragedy.

**Please provide the following:**

- Completed Appeal for Admission form
- A one page narrative explaining your situation and why you did not meet the admission criterion/criteria
- Any supporting documentation such as a doctor’s letter, copy of death certificate, counselor’s letter, letter of recommendation, etc. (All supporting documentation must be received with your appeal. *The Committee will not consider anything received after your appeal has been submitted.*)

**The admission criterion/criteria I did not meet for admission is/are:**

- 3.0 cumulative GPA on a minimum of 15 graded credits at CSU
- Completion of MATH141 or other Calculus course with B- or better
- Completion of ECON202 (or AREC202) with a B- or better

**The Business concentration I am seeking is:**

- |                                                       |                                      |
|-------------------------------------------------------|--------------------------------------|
| <input type="checkbox"/> Accounting                   | <input type="checkbox"/> Management  |
| <input type="checkbox"/> Computer Information Systems | <input type="checkbox"/> Marketing   |
| <input type="checkbox"/> Finance                      | <input type="checkbox"/> Real Estate |

Submit your completed Appeal for Admission to the College of Business in person, by mail, or fax:

178 Rockwell Hall  
 Fort Collins, CO 80523-1270  
 Fax: (970) 491-2348 *Attention: College of Business Appeals Committee*

***Appeals are due by the Friday of finals week at 3:00pm***

Appeals will be reviewed after grades are posted each semester. You will be notified of the Committee’s decision using the above listed contact information by the day prior to the change of major event.

<b>Office Use Only</b>
Received by: _____ Date: _____
Decision: <input type="checkbox"/> Admit <input type="checkbox"/> Deny
<input type="checkbox"/> Notified on _____ by _____
Notes: _____
_____